

Performance Report

Multicultural Association Hawkes Bay Incorporated
For the year ended 30 June 2021

Prepared by Epplett & Co Limited

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Entity Information

Multicultural Association Hawkes Bay Incorporated For the year ended 30 June 2021

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Multicultural Association Hawkes Bay Incorporated.

Entity Type and Legal Basis

Multicultural Association Hawkes Bay Incorporated who is registered under the Incorporated Societies Act 1908 and the Charities Commission.

Registration Number

CC49272

Entity's Purpose or Mission

To connect and celebrate diverse cultures in Hawkes Bay.

Entity Structure

Multicultural Association Hawkes Bay Incorporated is an Incorporated Society who is governed by an elected Committee comprising of a President, Vice President, Treasurer, Secretary and four additional board members who meet on a monthly basis.

Main Sources of Entity's Cash and Resources

Grants & Sponsorship.

Main Methods Used by Entity to Raise Funds

Applying for grants and soliciting sponsorship.

Entity's Reliance on Volunteers and Donated Goods or Services

Multicultural Association Hawkes Bay Incorporated relies to a great extent on volunteers for their activities. The committee members volunteer their time to set strategy, attend meetings and organise events.

Postal Address

PO Box 311, Hastings, Hawkes Bay, New Zealand, 4179



Bay Audit & Accounting Ltd

INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT

To the Members of Multicultural Association Hawkes Bay Incorporated

We have reviewed the accompanying Performance Report of Multicultural Association Hawkes Bay Incorporated, which comprises the Statement of Financial Position as at 30 June 2021, and the Statement of Financial Performance and Cash Flows for the year then ended, and Notes to the Performance Report.

Committees' Responsibility for the Performance Report

The committee are responsible for the preparation and fair presentation of this Performance Report in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit), and for such internal control as the committee determine is necessary to enable the preparation of a Performance Report that is free from material misstatement, whether due to fraud or error.

The committee are also responsible for the other information. The other information comprises the entity information and statement of service performance but does not include the performance report and our conclusion thereon.

Assurance Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying Performance Report. We conducted our review in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity. ISRE (NZ) 2400 requires us to conclude whether anything has come to our attention that causes us to believe that the Performance Report, taken as a whole, are not prepared in all material respects in accordance with the applicable financial reporting framework. This Standard also requires us to comply with relevant ethical requirements.

A review of the Performance Report in accordance with ISRE (NZ) 2400 is a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

Our conclusion on the performance report does not cover the other information (the entity information and statement of service performance) and we do not express any form of assurance conclusion thereon.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, we do not express an audit opinion on the Performance Report.

Other than in our capacity as assurance practitioner we have no relationship with, or interests in, Multicultural Association Hawkes Bay Incorporated.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the accompanying performance report does not give a true and fair view the financial position of Multicultural Association Hawkes Bay Incorporated as at 30 June 2021, and of its financial performance and cash flows for the year then ended in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit).

Emphasis of Matter

We previously reviewed the 30 June 2020 performance report which was prepared under the Public Benefit Entity Simple Format - Cash (Not-For-Profit) framework. This year the entity adopted the Public Benefit Entity Simple Format - Accrual (Not-For-Profit) framework. The adoption of the new method of reporting required the 30 June 2020 figures to be restated. We have not reviewed the 30 June 2020 restated figures and our review report does not cover the 30 June 2020 figures.



Bay Audit & Accounting Limited
15 November 2021
Napier

Approval of Performance Report

Multicultural Association Hawkes Bay Incorporated

For the year ended 30 June 2021

The Committee is pleased to present the approved performance report including the historical performance report of Multicultural Association Hawkes Bay Incorporated for year ended 30 June 2021.

APPROVED



Sukhdeep Singh

President

Date 09/11/21



Heather Brown

Vice President

Date 9/11/21

Statement of Service Performance

Multicultural Association Hawkes Bay Incorporated For the year ended 30 June 2021

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

The members of Multicultural Association Incorporated connecte and celebrated together throughout events organised.

	2021	2020
Description and Quantification of the Entity's Outputs		
Food Parcels distributed during COVID-19 Lock Down	800	-
Number of Ethnic Representatives at Community Connect Event	35	-
Number of connections to EIT student during Community Connect Event	75	-
Number of attendees to a local Marae visit	120	-
Participants in first Swimming Classes offered	9	-
Number of attendees to a Mental Health Workshop	10	-
Number of attendees to the Onam Celebration	50	-
Number of attendees to the Christmas Pot Luck	35	-
Number of Asians in the Bay Awards held (2020)	-	-
Number of International Cultures Day events (2020)	-	1
Number of Potluck Dinners held (2020)	-	1
Number of Noho Marae Visits held (2020)	-	1
Number of Women's Wellbeing Workshops held (2020)	-	1
Number of Memorial Events at Napier Soundshell (March 2020)	-	1
Potluck COVID19 Response (2020)	-	1

Description and Quantification of the Entity's Outputs

Other Events that the Multicultural Association Hawkes Bay Incorporated were involved with / supported throughout the year:

- Anne Frank exhibition
- 60th celebrations of the Japan Society of Hawke's Bay
- Indonesian Independence Day Celebration
- Out and about in the community - gave support to and attended
- Kiribati Independence Day
- Fiji Community - Holi and Divali
- Filipino Tree Planting
- Blossom Parade
- March Memorial event Sound shell & March Memorial event at Cornwall Park
- Potluck COVID19 response 2020
- ANZAC Day (Lay a wreath at Clive Square)
- DiverCity Day
- Interfaith events during work week of prayer
- Hindu Associations Inaugural Diwali Event
- Keralan Association's Onam Celebration and Christmas event

Awards Received

- Civic Honour Award 2021

- Hawke's Bay Volunteer Excellence Award 2021

Statement of Financial Performance

Multicultural Association Hawkes Bay Incorporated For the year ended 30 June 2021

'How was it funded?' and 'What did it cost?'

	NOTES	2021	2020
Revenue			
Donations, fundraising and other similar revenue	1	28,211	72,303
Fees, subscriptions and other revenue from members	1	100	2,125
Revenue from providing goods or services	1	121,924	5,825
Interest, dividends and other investment revenue	1	651	423
Total Revenue		150,885	80,675
Expenses			
Volunteer and employee related costs	2	37	4,314
Grants and donations made	2	730	-
Costs related to providing goods or service	2	20,731	54,275
Other expenses	2	3,678	681
Total Expenses		25,176	59,270
Surplus/(Deficit) for the Year		125,709	21,406

This statement has been prepared with conducting a review engagement, and should be read in conjunction with the Review Report.

Statement of Financial Position

Multicultural Association Hawkes Bay Incorporated As at 30 June 2021

'What the entity owns?' and 'What the entity owes?'

	NOTES	30 JUN 2021	30 JUN 2020
Assets			
Current Assets			
Bank accounts and cash	3	40,735	23,628
Debtors and prepayments	3	47,501	5,250
Other Current Assets	3	120,234	30,000
Total Current Assets		208,470	58,878
Non-Current Assets			
Property, Plant and Equipment	4	5,158	-
Total Non-Current Assets		5,158	-
Total Assets		213,627	58,878
Liabilities			
Current Liabilities			
Creditors and accrued expenses	5	548	2,486
Unused donations and grants with conditions	6	30,977	-
Total Current Liabilities		31,526	2,486
Total Liabilities		31,526	2,486
Total Assets less Total Liabilities (Net Assets)		182,102	56,393
Accumulated Funds			
Accumulated surpluses or (deficits)	7	182,102	56,393
Total Accumulated Funds		182,102	56,393

This statement has been prepared with conducting a review engagement, and should be read in conjunction with the Review Report.

Statement of Cash Flows

Multicultural Association Hawkes Bay Incorporated For the year ended 30 June 2021

	2021	2020
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	55,444	71,746
Fees, subscriptions and other receipts from members	100	125
Receipts from providing goods or services	81,924	5,825
Interest, dividends and other investment receipts	956	20
Payments to suppliers and employees	(24,600)	(59,075)
Donations or grants paid	(730)	-
Total Cash Flows from Operating Activities	113,094	18,641
Cash Flows from Investing and Financing Activities		
Receipts from sale of investments	67,292	-
Payments to acquire property, plant and equipment	(5,754)	-
Payments to purchase investments	(157,526)	(30,000)
Total Cash Flows from Investing and Financing Activities	(95,988)	(30,000)
Net Increase/(Decrease) in Cash	17,107	(11,359)
Bank Accounts and Cash		
Opening cash	23,628	34,987
Net change in cash for period	17,107	(11,359)
Closing cash	40,735	23,628

This statement has been prepared with conducting a review engagement, and should be read in conjunction with the Review Report.

Statement of Accounting Policies

Multicultural Association Hawkes Bay Incorporated For the year ended 30 June 2021

'How did we do our accounting?'

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is not registered for GST. Therefore all amounts are stated inclusive of GST (if any).

Income Tax

Multicultural Association Hawkes Bay Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

Multicultural Association Hawkes Bay Incorporated Financial Statements for 2020 were prepared as a Public Benefit Entity - Tier 4.

The decision was made for the 2021 Financial Statements to opt in to reporting as a Public Benefit Entity - Tier 3.

The comparative year has been restated for Tier 3 accrual basis reporting.

Grants

The income from grants and donations are accounted for depending on whether or not they have a 'use or return' condition attached.

Where no 'use or return' condition is attached, revenue is recorded when invoice is issued or cash received. Where income includes a 'use or return' condition it is initially recorded as income when the cash is received then subsequently any portion not used (or unspent) at balance date is recorded as a liability in the Statement of Financial Position. In the subsequent financial year the unspent portion is reversed back to the Statement of Financial Performance.

The Contract grant for the Ministry of Social Development is based on deliverables, this is not accrued until invoiced and milestone targets are met.

Note 1 includes grants and donations based on the amount received adjusted for opening unused and closing unused grants.

Property, Plant & Equipment

Property, plant & equipment are shown at cost or valuation less any accumulated depreciation or impairment losses.

Accounts Receivable

Accounts receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less an allowance for any uncollectable amounts. Individual debts that are known to be uncollectable are

written off in the period they are identified.

Accounts Payable

Short-term payables are recorded at the amount payable for the period they relate to. The carrying value of payables approximates their fair value.

Revenue Recognition

Revenue is measured at the fair value of the consideration received or receivable for the sale of goods and services, excluding goods and services tax rebates and discounts, to the extent it is probable that the economic benefits will flow to the entity and revenue can be reliably measured.

Interest received is recognised as interest accrues, gross of refundable tax credits received.

Government grants are recognised as revenue on receipt where no performance conditions have been specified on receipt of the grant.

Notes to the Performance Report

Multicultural Association Hawkes Bay Incorporated For the year ended 30 June 2021

	2021	2020
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Donations Income	200	-
Sponsorship	-	9,500
Grants Received		
DIA - COGS	5,000	-
DIA - ECDF	8,213	7,600
DIA - Lotteries	5,000	5,000
Hastings District Council	1,725	16,800
Hawkes Bay Regional Council	-	23,403
Ministry of Social Development Funding	8,073	10,000
Total Grants Received	28,011	62,803
Total Donations, fundraising and other similar revenue	28,211	72,303
Fees, subscriptions and other revenue from members		
Sponsorship Members	-	2,000
Membership Fees	100	125
Total Fees, subscriptions and other revenue from members	100	2,125
Revenue from providing goods or services		
MSD Community Connector Contract	120,000	-
NZ Federation of Multicultural Councils Inc.	1,884	-
Stall Income	40	1,220
Ticket Sales	-	4,605
Total Revenue from providing goods or services	121,924	5,825
Interest, dividends and other investment revenue		
Interest Income	651	423
Total Interest, dividends and other investment revenue	651	423
	2021	2020

2. Analysis of Expenses

Volunteer and employee related costs		
ACC Levies	37	-
Salaries	-	3,283
Volunteer & Employee Related Expenses	-	1,031
Total Volunteer and employee related costs	37	4,314
Costs related to providing goods or services		
Administration Expenses	26	451
Advertising/ Marketing	2,026	1,547
Board Expenses -Sub committee and monthly Meetings, Catering, Fuel etc	1,704	-
Catering & Events	1,396	12,814

	2021	2020
Cleaning	-	25
Entertainment	153	-
General Expenses	325	741
Hireage cost- Hall, equipment, items	871	4,441
Insurance	349	-
Marae Visit Event	2,848	-
Motor Vehicle Expenses	410	-
Office Expenses	52	-
Printing & Stationery	559	1,408
Project Expenses	4,784	32,619
Subscriptions	251	98
Travel - National	4,978	-
Website expenses	-	131
Total Costs related to providing goods or services	20,731	54,275
Grants and donations made		
Donation	730	-
Total Grants and donations made	730	-
Other expenses		
Bank Fees	65	60
Consulting & Accounting	575	-
XERO software	717	621
Depreciation	596	-
Review Fees	1,725	-
Total Other expenses	3,678	681
	2021	2020

3. Analysis of Assets

Bank accounts and cash

MCA - Savings	22,625	6,910
MCA Cheque Account	18,110	16,719
Total Bank accounts and cash	40,735	23,628

Debtors and prepayments

Accounts Receivable	6,300	2,556
Accrued Interest	97	403
Grants not received at year end	40,000	-
Prepayments	1,104	2,291
Total Debtors and prepayments	47,501	5,250

Investments

Term deposit	120,234	30,000
Total Investments	120,234	30,000

2021 2020

4. Property, Plant and Equipment

Furniture and Fittings		
Furniture and fittings owned	5,754	-
Accumulated depreciation - furniture and fittings owned	(596)	-
Total Furniture and Fittings	5,158	-
Total Property, Plant and Equipment	5,158	-
	2021	2020

5. Analysis of Liabilities

Creditors and accrued expenses		
Accrued Expenses	37	-
Sundry Creditor	-	195
Accounts Payable	511	2,291
Total Creditors and accrued expenses	548	2,486
Total Analysis of Liabilities	548	2,486

6. Unused donations and grants with conditions

Grants Unspent at year end

Provider of Grant	What the funds relate to	Amount Unspent at year end
Department of Internal Affairs - Ethnic Communities Development Fund	Funds received towards Indonesian Eid function	\$500
Department of Internal Affairs- Ethnic Communities Development Fund	Funds related to Asians in the Bay awards	\$6,400
Hastings District Council	Migrant Swimming Classes project	\$2,000
Hastings District Council	Multicultural Strategy Launch	\$300
Ministry of Social Development	Discretionary Fund	\$17,777
Eastern Central Community Trust	Funds related to Asians in the Bay awards	\$4,000
Total		\$30,977

2021 2020

7. Accumulated Funds

Accumulated Funds		
Opening Balance	56,393	34,987
Accumulated surpluses or (deficits)	125,709	21,406
Total Accumulated Funds	182,102	56,393
Total Accumulated Funds	182,102	56,393

8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2021 (Last year - nil).

	2021	2020
9. Goods or Services Provided to the Entity in Kind		
Description	-	-

10. Related Parties

There were no transactions involving related parties during the financial year.

11. COVID-19 Impact

On 11 March 2020, the World Health Organisation declared an ongoing global outbreak of a novel coronavirus, known as 'COVID-19', as a pandemic. In response, many Governments implemented a range of public health and social measures to prevent and contain the transmission of COVID-19 and have provided financial stimulus and welfare support to mitigate the economic impacts.

The Association's has been impacted since the outbreak began as events organised had to be postponed or cancelled due to the Alert Level restrictions in place. This meant some special purpose grants had to be refunded.

As at the date of signing these financial statements, it is not possible to estimate the impact of the COVID-19 pandemic's long term effects. As such, it is not practicable to provide any further quantitative or qualitative estimate of the potential impact on the Association.

12. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.